

**Library Board Meeting**  
**Thursday, June 22, 2023 7 AM**  
**Library Meeting Room**  
**105 Perimeter Rd.**  
**Mount Horeb, WI 53572**

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**Open: the meeting opened at 7:01 am**

**Present: Bullette, Craft, Leary, Ott, Salerno, White and Director Gretzinger and Hannah (Youth Services Librarian)**

**Absent: Maguire**

**Motion to Approve Minutes from May 25, 2023**

**Motion was seconded**

**Result of Vote- all in favor**

**Treasurer's Report:** no reports provided in Maguire's absence

- Approval of library bills
- Endowment Fund update

**Staff Presentation:** Summer Library Program : All Together Now-celebrates unity, Field Day, Fear Factor activities; Teen Summer Sweepstakes, Youth Service Day (qualifies for Silver Chord hours); Adult programs

**Director's Report**

- Privacy Policy-concern about having parents sign form each time they want to know what child has checked out, may use due diligence questions of parent to be sure that the person requesting information is the parent/guardian. Policy being reviewed.
- May statistics-see weekly report
- 2024 Budget process update-met with Village HR (Andrea) re: wages. Andrea will attend July Board meeting
- Financials-Village Board passed budget amendment for correct year on June 7, Budget now reflects the 2023 proposed Budget that was presented

**Library Board Officer Elections**

Current officers: President: Dr. Steve Salerno, Vice President: Paula Craft, Secretary: Karla Ott, Treasurer: Patrick Maguire

**Nominations:**

**President – Ott nominates Craft**

**Vice-President- Ott nominates Bullette**

**Secretary-Craft nominates Ott**

**Treasurer- Craft nominates Maguire**

**Motion to adopt the slate of candidates as presented**

**Motion was seconded**

**Result of Vote-all in favor**

**Review and Discuss**

- Capital Requests: 2024 – 2028
- Endowment Spend
- Dane County Library revised standards-continuing discussions at County level about staffing requirements if individual Library has automation for checkouts

- Emergency exits- discussion of location/deck or no deck, Gretzinger

Tile replacement will take 3 days, Board, by consensus, approves closing on a Saturday when Coyle is available to do the work and install

**Motions**

**Motion to approve Capital Requests 2024 – 2028 as presented (2024 retaining wall \$20,926 plus \$1,000 for interior painting, 2025 roof replacement \$130,000 plus \$1,000 for interior painting, 2026-\$2,000 for soffit/fascia and \$1,000 for interior painting, 2027-\$1,000 for sidewalks and curbs, \$15,000 for toilet partitions, and \$1,000 for interior painting and 2028 \$2,000 for sidewalks and curbs and\$1,000 for interior painting)**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve remaining carryover Endowment funds to continue to fund the mobile hotspot and JAMF software management for the iPads through the end of the year**

**Motion was seconded**

**Result of Vote-all in favor**

**Future Agenda Items**

- Strategic plan
- Emergency exits

**Motion to Adjourn made at 8:09 am**

**Motion was seconded**

**Result of Vote-all in favor**