



105 PERIMETER ROAD
MOUNT HOREB, WI 53572

(608) 437-5021
MHPL@MOUNTHOREBWI.INFO
WWW.MHPL.ORG

Pest Control Policy

Approved by the Library Board 09.27.18

It is the responsibility of the Mount Horeb Public Library to maintain a healthy and clean environment for all library users and to protect the Village's investment in library collections, equipment and property. In order to fulfill this responsibility, the library may restrict a user's ability to borrow materials and/or to visit library facilities when such use may jeopardize the health and cleanliness of library facilities, collections and users.

Examples of situations where borrowing of materials may be suspended include, but are not limited to:

- Evidence that items (one or more) loaned to a patron were returned containing insects that are known to be damaging to library materials (i.e. roaches and silverfish).
- Evidence that items (one or more) checked out by a patron were returned containing insects that can result in pest infestations in library facilities (i.e. bed bugs, fleas, or roaches).
- Evidence that pests that may result in infestations in library facilities are present on the person or possessions of a library visitor.

If it is necessary for either facility or borrowing privileges to be suspended, the library Director will notify the suspended patron. Borrowing privileges will be suspended if one or more items are returned containing insects that are known to be damaging to library materials and/or can result in pest infestations in library facilities. Facility privileges will be suspended if evidence is found that pests that may result in infestations in library facilities are present on the person or possessions of a library visitor.

Patrons will not be charged for damaged materials. Contaminated materials belonging to Mount Horeb Public Library will be immediately discarded. Contaminated materials belonging to other libraries will be quarantined while staff reaches out to those libraries.

Patrons seeking a reinstatement of their library privileges (borrowing and/or facility) will need to provide the Director with documentation that the pest problem has been adequately addressed. Examples of this documentation include, but are not limited to:

- Receipts for treatment/inspection from a licensed pest control company.
- A written statement from the owner or property manager of a multi-family rental residence verifying treatment.

If items are donated to the library containing insects that are known to be damaging to library materials (i.e. roaches and silverfish), to the extent known the library will no longer accept donations from that patron until a receipt for treatment/inspection from a licensed pest control company is provided; or, a written statement from the owner or property manager of a multi-family rental residence verifying treatment is provided. Contaminated materials will be immediately discarded.