

**Library Board Meeting
Thursday, August 28
7:00 am
Library Meeting Room**

Open:

Guest and Public Comments:

Approval of Minutes: ^{July} ~~June~~ 26, 2014

Treasurer's Report:

Approval of library bills

Presentation of 2015 Library Budget

Discussion of library walkway lighting

Director's Report

Personnel Committee Establishing evaluation timeframe

Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider and discuss personnel matter(s).

Reconvene to open session for any action regarding closed session.

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Open: President John Kuse called the meeting to order at 7:02 Present were Dave Boyden, Linda Bullette, Paula Craft, Deb Klein, John Kuse, Karla Ott, George Sievers and Jessica Williams, Director. Klein left the meeting at 7:50.

Guest and Public Comments: None

Approval of Minutes: July 24 2014 Klein moved and Craft seconded a motion to approve the minutes from July 24 , 2014. Unanimously approved.

Treasurer's Report:

□ Approval of library bills Boyden discussed management of the Library's Endowment Fund. Our funds at State Bank of Cross Plains continue to lag behind the market. Boyden and Williams discussed the process of using the credit card to pay bills. The Village receives 1% back as a rebate into the General Fund. IRS indicates that this should be treated as a cost reduction, not a rebate. The Library does not receive this money; it goes into the general funds of the Village. Sievers indicated that this was a staff implementation of policy, not a Village Board decision.

Presentation of 2015 Library Budget Williams presented two options, attached, for review. Health Insurance and Dental were discussed as current rates vs projected for 2015. Discuss cataloging position, has always been half time, proposal to change to full time. Discussion of proposed materials budget increases -is this over current budget or over what was actually spent in 2014 since we played catch up in 2014? Finance Committee meets in October, approval of Village budget in December. Technology Fund is down to about \$24,000.00. Dave will work on the Gordon Flesh contract issue. Board may need a Special Meeting to follow up on Personnel Committee meeting.

Bullette moves and Craft seconds motion to present Option 1 to the Village as the proposed budget. Unanimously approved.

Discussion of library walkway lighting. Williams put in request in capital request. Boyden makes a motion to approve an expenditure of up to \$2,000 to add one additional light in the parking lot. Bullette seconds. Unanimously approved.

Director's Report-See written report

Personnel Committee Establishing Director's evaluation timeframe/job descriptions first week of September. Personnel Committee will distribute survey for evaluation in the next month.

Kuse moves to adjourn at 8:42, Bullette seconds. Unanimously approved.