

Registration Confirmation & Invites

Library Board Minutes Thursday October 26, 2017 at 7:00 am Library Meeting Room

Meeting called to order at 7:02 am

Present: Boyden, Bullette, Craft, Goltz, Leary, Ott, Salerno and Director Williams

Guest and Public Comments: None

Approval of Minutes: Motion to approve minutes from September 28, 2017 made by Bullette
Seconded by Goltz
Result of Vote-all in favor

Treasurer's Report: Boyden

Approval of library bills- still under budget for this point in the year although the reporting is behind actual expenditures

Endowment Fund update up almost 15% for the year, started at \$148,000, currently at \$170,000.00

Will talk to bank about re-balancing the investments since there are so many appreciated assets

Director's Report-see attached lights are all working, came in at budget, security camera revised bid came in at \$7,000, so we are on budget, components are in & will be installed prior to year end

Director's Evaluation-proposal to do review differently than the long survey like last year?

Bullette, Craft and Salerno will work on different format for review

Review & Discuss

Rescheduling November and December meetings (options Nov. 30th or joint Nov/Dec on Dec. 7th or 14th)

Chose Nov 16th and December 14th

Active shooter procedure-an active shooter event happened in a library in 2017, 2 librarians killed

Have responsibility to educate staff to keep them safe

Williams sent our policy to Dane Co Sheriff for review, also attended conference, special concerns re: OSHA, children and Handicapped

Discussed whether to do drills or not, do we hit fire alarm to get people to leave? Discussed number of exits available, all but front door are locked from the outside

Strategic planning for Endowment- FOL recently did membership drive letter that lays out what the Friends do
Draft something for the public -Williams will draft article and Ott will work on a chart to coordinate with it, ways to give-volunteer, donate books, participate in FOL give to Endowment, Bullette indicated that FOL perceives Endowment as for business donations where FOL deals with individuals

Library board meeting time- is 7 am the best time to meet with regards to others attending

Library space planning- discussion postponed until next meeting

Future Agenda items-approve Active Shooter Policy at next meeting, Director's evaluation
Next Meeting Nov 16, December Meeting on the 14th, establish a date and time for listening session
Motion to adjourn-Bullette
Second-Boyden
Result of Vote -all in favor