

**Library Board Meeting Minutes (Amended at Oct 24 Board Meeting)
Thursday September 26, 2019 at 7:00 am
Library Meeting Room**

Called to Order at 7:00 am

Present: Boyden, Bullette, Jackson, Leary, Ott, Salerno and Director Williams

Absent: Craft

Guest and Public Comments: None

Motion to approve Minutes from August 22, 2019 was made

Motion was seconded

Result of Vote- all in favor

Treasurer's Report:

- Approval of library bills all bills approved
- Endowment Fund update Endowment Fund balance is \$188,356 (14.7% gain for 2019)

Director's Report (See Attached) Strategic Planning next steps-- have Shawn Brommer attend Nov 21 meeting (note change of date)

Review & Discuss

- 2020 budget requests discuss Fund Balance issues, use for 1-time expenses, not for recurring expenses or employee wages, can we grandfather employee who is no longer eligible for dental insurance under new Village guidelines for employee benefits

Heating system bid-Village allotted only \$80,000, bid from General Heating is much higher

- 2019 budget update / account overages \$10,000 under budget for wages for 2019

Motion to approve going over budget in accounts 240551100810 (Capital Equipment) and 240551100335 (Travel and Training) by approximately \$18,250 in 240551100810 (Capital Equipment) and \$3,500 240551100335 (Travel and Training) to cover overages for new café tables and chairs for Teen Area; cabling for wireless access points; new carpeting for Teen area and Circulation Supervisor Office, staff area including Director's office and Adult Services Librarian office; and for Employer Group Expense. *Offsets for the overages will come from account 240-485000-0 (Contributions Other (Hershberger memorial)) and General Operating Budget, and Wages.*

Total amount going over-budget is \$21,750

Offset \$11,000 in general operating to be used on carpeting

Offset \$10,000 in salaries and wages

Offset \$1097.42 in Memorial donation

Motion was seconded

Result of Vote-all in favor

Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Employee Evaluation Tool)

Motion was seconded

Roll Call Vote

Boyden-yes

Bullette-yes

Jackson-yes

Leary-yes

Ott -yes

Salerno-yes

Motion to Reconvene to open session for any action regarding closed session

Motion was seconded

Result of

Motion to approve the Evaluation forms and criteria as presented by the Personnel Committee

Motion was Seconded

Result of Vote- all in favor

Future Agenda Items-none

Motion to Adjourn at 7:44 am

Motion was seconded

Result of Vote-all in favor