

**Library Board Meeting  
Thursday November 21, 2019 7:00 am  
Library Meeting Room**

**Present:** Bullette, Craft, Leary, Ott, Salerno and Director Williams

**Absent:** Boyden and Jackson

**Guest and Public Comments:** None

**Motion to Approve Minutes from October 24, 2019**

**Motion was Seconded**

**Result of Vote-all in favor**

**Treasurer's Report (See Attached):**

- Approval of library bills-all bills up to date
- Endowment Fund update balance is \$194,363.00 up 17% for the year

**Director's Report (See Attached)**

**Motions**

- **Motion to approve going over budget in account 240551100245 (Office Machine Contracts) by \$388.19** *Offsets for the overage will come from account 240551100290 (Miscellaneous Contractual Services) of \$355.41.*  
**Motion was seconded.**  
**Result of Vote-all in favor**
  
- **Motion to approve going over budget in account 240551100810 (Capital Equipment) by approximately \$949 to cover overages for new water fountain.** *Offsets for the overage will come from account 240551100315 (Postage)*
- **Motion was seconded.**
- **Result of Vote-all in favor.**

**Motion to adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: 2020 Wage Recommendations)**

**Motion was seconded**

**Roll Call Vote:**

**Bullette-yes**

**Craft-yes**

**Leary-yes**

**Ott-yes**

**Salerno-yes**

**Board adjourned to executive session at 7:20 am**

**Motion to Reconvene to open session for any action regarding closed session**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to accept wage recommendations as presented for staff**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Director's Evaluation)**

**Motion was seconded**

**Roll Call Vote:**

**Bullette-yes**

**Craft-yes**

**Leary-yes**

**Ott-yes**

**Salerno-yes**

Adjourned to executive session at 7:42

**Motion to reconvene to open session for any action regarding closed session**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve a 3.0% wage increase for the Director position to begin on January 1, 2020**

**Motion was seconded**

**Result of Vote-all in favor**

**Future Agenda Items**-Motion that transfers between line items do not require Board approval as long as total expenditures fall within overall budget

Policies- Records Retention Policy

Active Shooter Policy

League of Women Voters request to assist in voter registration using Library computers

**Next meeting-December 19 at 7 am**

**Motion to Adjourn made at 8:08 am**

**Motion was seconded**

**Result of Vote-all in favor**