

**Library Board Meeting**  
**Thursday January 23, 2020**  
**7:00 am**  
**Library Meeting Room**

**Open:**

**Guest and Public Comments:**

**Approval of Minutes:** December 19, 2019

**Treasurer's Report:**

- Approval of library bills
- Endowment Fund update

**Director's Report**

**Motions**

- Motion to approve Records Retention Policy
- Motion to approve 2020 library closure dates / 2020 closing early dates
  - **Change in Library Board meeting dates for 2020**
    - Thursday, February 20 instead of Thursday, February 27
    - Thursday, November 19 instead of Thursday, November 26
    - Thursday, December 17 instead of Thursday, December 24
  - **Approve library closure dates in 2020**
    - Wednesday, January 1<sup>st</sup> – New Year's Day
    - Friday, March 27<sup>th</sup> – Staff Inservice
    - Monday, May 25<sup>th</sup> – Memorial Day
    - Saturday, July 4<sup>th</sup> – Independence Day
    - Friday, August 14<sup>th</sup> – Staff Inservice Day
    - Monday, September 7<sup>th</sup> – Labor Day
    - Thursday, November 26<sup>th</sup> – Thanksgiving
    - Friday, November 27<sup>th</sup> – Thanksgiving
    - Thursday, December 24<sup>th</sup> – Christmas Eve
    - Friday, December 25<sup>th</sup> – Christmas
  - **Approve closing library early in 2020:**
    - Thursday, December 31<sup>st</sup> at 6 pm

**Review & Discuss**

- Photography and Filming Policy
- Social Media Policy
- Organizational chart redesign
- Consider scheduling a separate meeting to get library board feedback regarding strategic plan with SCLS consultant

**Future Agenda Items**

- Meeting Room Reservation Form / Policy
- Computer Policy
- Active Shooter Policy

**Adjourn**