

**Virtual Library Board Meeting**  
**Thursday, July 2, 2020**  
**Noon**

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

**\*Please note\*** Participants will arrive to the meeting in a “waiting room.” If Closed Session is underway, participants must wait in the waiting room until the meeting is once again in open session. If participants are already in the meeting, they will be moved to a breakout session during the Closed Session and brought back into the meeting once the Closed Session is finished.

**Topic: Virtual Library Board Meeting** July 2, 2020 12:00 PM Central Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Password: 081540

One tap mobile +13126266799,,6957671486#,,,,0#,,081540# US (Chicago)

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Find your local number: <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting called to order at 12:03pm

**Present: Boehnen, Boyden (arrived late), Bullette, Craft, Leary, Ott, Salerno, Director Williams, Tina Gordon and Ray White from Dimension IV**

Staff bathroom will get new floor, walls and ceiling due to moving wall

Main bathrooms: leave shelves in women’s room, remove in men’s room

Door operators- can get a touchless, hand-waive operated, one for touchless operation for an additional \$600 fee, discussion and decision to stay with push button model, will use push-pull opener so doors can be operated with hand push or opener

All bathrooms will have touchless faucets

Do not need to replace flush valves for urinals, Roto Rooter said lines should be cleaned 2ce /year

Will change door to swing outward for men’s stall

Drinking fountain is included in plumbing bid

Add accent color painting to drywall areas of bathrooms and/or above drinking fountains to refresh the spaces

Vertical grab bars will be added in staff bathroom, children's bathroom and ADA accessible stalls of main bathrooms-this will require removing a few wall tiles to add blocking for grab bar

Check on availability on extra wall tiles, floor tiles, vinyl base and carpet tiles (utility room and village offices) for replacement

Do we want to include Covid-19 policies in bidding documents? Include some sort of allowance for contractors/subs to work 2d and 3d shifts to complete the work on time and reduce the numbers of people on-site at any time; reference Dane County guidelines in effect during the construction process.

Schedule -substantial completion on or before October 23 with 1 month to finish small items;

Advertisement for bids-on village web site, in MH Mail, on web page and by invitation to local contractors, use Chamber of Commerce, FB pages, etc

Request 2 ADA porta potties 2 unisex-1 for public and 1 for staff, 2 handwashing stations. Contractor will order these

Check with village on coverage for builder's risk, performance and labor bond and/or bid bond

Check if village has a contractor form or if the AIA form will suffice  
Will emailed bids be accepted?

Additional funds to complete project will come from carryover funds held from previous budget years

Discussion to move forward with bid with minor revisions as discussed and seconded

**Review and Discuss:** Follow up meeting with Dimension IV during July regular board meeting on July 23, but may need a special meeting before then

**Motion Adjourn was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Meeting adjourned at 1:34 pm**