

**Virtual Library Board Minutes**  
**Thursday September 24, 2020**  
**7:00 am**

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: **Virtual Library Board Meeting** Time: Sep 24, 2020 07:00 AM Central Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Passcode: 081540

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**Meeting Opened at 7:00 am**

**Present: Boehnen, Bullette, Craft, Kuse, Leary, Ott, Salerno, Williams**

**Approval of Minutes:**

**Motion to approve minutes from August 27, 2020**

**Motion was seconded**

**Result of Vote-all in favor**

**Treasurer's Report:**

- Approval of library bills – all bills up to date, reviewing system of approval and getting bills paid
- Endowment Fund update \$207,000, down to \$197,000 as of last night, discuss goals regarding investments in Endowment, is currently quite aggressive

**Director's Report (See Attached)** restroom project moving along, potential art donation, need to review policy re: artwork

**Review and Discuss**

- Waiving past fines for all Mount Horeb Public Library patrons-all items go to Lost after 29 days, will still have fees for

- Policies for revision:
  - Circulation policy
  - Computer, Gaming, and Internet policy (Computer, Electronic Device, and Internet Use Policy)
  - Social Media Policy -do not have authority to take down comments unless they are hate speech, will make first sentence more open-ended and bring back for approval next month
- Distribution of Employee Guidelines updates for 2020 will look for approval in October meeting
- Adopting new library card application
- Library Board bylaws discussion of
- Endowment letter to State Bank of Cross Plains and next steps -the form and content of the letter was discussed and informally approved. Salerno, Craft and Kuse are authorized to sign the letter.

**Motions:**

**Motion to waive past fines for all Mount Horeb Public Library patrons**

**Motion was seconded**

**Result of Vote- One Nay, all others in favor**

**Motion to approve updated Circulation Policy as revised in the meeting**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve updated Computer, Electronic Device, and Internet Use Policy**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve updated library card application**

**Motion was seconded**

**Result of Vote-all in favor**

**Future Agenda Items**

- Approve Employee Guidelines updates for 2020
- Inclusive Services Assessment and Guide
- Endowment investment strategies
- Approve Social Media Policy
- Approve updated Bylaws

Next meeting-October 22, 2020

November 19, December 17 are the meetings for the remainder of the year

**Motion to Adjourn made at 7:57 am**

**Motion was seconded**

**Result of Vote-all in favor**