

**Library Board Meeting
Wednesday, December 8, 2021
7:00 AM**

**Library Meeting Room
105 Perimeter Rd. Mount Horeb, WI 53572**

THE DEC. 8TH LIBRARY BOARD MEETING WILL BE HELD IN PERSON.

Open: Meeting called to order at 7:02 am

Present: Bullette, Craft, Leary, Maguire, Ott, Salerno and Director Williams

Absent: Halverson

Guest and Public Comments: none

Motion to Approve Minutes from November 18, 2021 was made

Motion was seconded

Result of Vote-all in favor

Treasurer's Report:

- Approval of library bills approval will be done today
- Endowment Fund update end of November \$238,000, down \$5,700 for prior month, grew 5% in past year spend is 3 year rolling average of \$233,433 multiplied by 4% yields spend of approximately \$8,900

Director's Report-review of potential changes to funding formulas

Utility Grant for books to disadvantaged children may pair with Neighbors Helping Neighbors to determine eligibility

Review & Discuss

- **Meeting Room Policy** review policy and proposed revisions
- **Endowment Spend** tabled until next meeting
- **Draft RFP** discussion of needs assessment, escalator clause

Motions

- **Motion to approve updated Meeting Room Policy with proposed additional revisions**
- **Motion was seconded**
- **Result of Vote-all in favor**

Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Library Director's Evaluation)

Motion was seconded

Roll Call Vote:

Bullette yes

Craft yes

Leary yes

Maguire yes

Ott yes

Salerno yes

Motion to Reconvene to open session at 8:06 am

Motion was seconded

Result of Vote -all in favor

Motion to provide a 4% increase to Director Williams for 2022 contract year

Motion was seconded

Result of Vote-all in favor

Future Agenda Items-rebalance Endowment portfolio

Endowment Spend

RFP

Next meeting is January 27, 2022

Motion to Adjourn made at 8:08

Motion was seconded

Result of Vote-all in favor