

Library Board Meeting
Thursday December 15, 2022
7 AM
Library Meeting Room
105 Perimeter Rd. Mount Horeb, WI 53572

Open: Meeting called to order at 7:11

Present: Bullette, Craft, Ott, White (via Zoom) and Director Gretzinger, Salerno joined at 7:40, Leary joined after 8:10 pm

Absent: Maguire

Motion to approve Minutes from November 17, 2022 was made

Motion was seconded

Result of Vote -all in favor

Treasurer's Report:

- Approval of library bills: \$11,934 of credit card bills paid
 - Endowment Fund update balance is \$208,845 down 11.57% year to date
- Audit was completed (different departments are audited each year)

Director's Report

- Inservice updates: clerks are now checking in on RFID and tagging materials that come from other libraries, not allowed to tag magazines and busy boxes (will require barcode scanner)
- Annual Report work begins in January

Review and Discuss RFP re: discuss tabling RFP until meet with Village regarding finances and completion strategic plan. Consensus is to table

Motions Motion to approve 2023 Dane County Library Service Agreement was made

Motion was seconded

Result of Vote all in favor

Team Meeting with Dimension IV (7:45 am)

updated executive summary to include community listening session summary and bullet points

Existing Building Conditions-added LED light fixtures update language

Collections and growth, added 20-year growth planning, change "juvenile" to "intermediate", remove prefixes in specific categories

Adjusted room capacities to match space needs

Collection analysis determines space needs, layout may have efficiencies to reduce space, must take appropriate spacing between shelves and turning radiuses to determine layout

Parking-remove the "an additional 27 parking stalls" section

Sustainable design-utilize Inflation Reduction Act Funding \$ (?) and sustainable planning

Place cost estimate page after drawings (eliminate Option 1A, Option 1B becomes Option 1)

Project cost estimates are updated to include Option 3 and notations for inflation adjustments for delayed construction

Future Agenda Items

- Collection Management Policy
- Code of Conduct Policy
Strategic Plan
RFP for fundraising

Motion to Adjourn was made at 8:37

Motion was seconded

Result of Vote-all in favor